

HOMELESSNESS AND ROUGH SLEEPING SUB COMMITTEE

Constitution¹

- i. The Chair & Deputy Chair of the Community and Children's Services Committee;
- ii. A total of six Members elected by the Community and Children's Services Committee, consisting of:
 - a. Members of the Community and Children's Services Committee; with
 - b. Up to two Members of the Court of Common Council
- iii. One Member appointed by and representing the City of London Police Authority Board;
- iv. A representative of the City Churches;
- v. Chair of the Safer City Partnership or his/her/their representative;
- vi. Three external members in accordance with the Membership Scheme²

The **quorum** of the Sub Committee shall consist of any three Members of the Court of Common Council.

Terms of Reference³:

To scrutinise, give consideration, and make recommendations to the Grand Committee of:

1. Strategies and proposals to alleviate rough sleeping and homelessness in the City of London together with other associated activities.
2. Government and regional policies on rough sleeping; and their impact on the City of London Corporation's Rough Sleeping and Homelessness Strategy and practice arrangements.

Suggested frequency of meetings – 4 times a year

¹ As set out in the Schedule approved by the Community & Children's Services Committee on 11 March 2024.

² As set out in the Schedule approved by the Community & Children's Services Committee on 11 March 2024.

³ As set out in the Schedule approved by the Community & Children's Services Committee on 11 March 2024.

Homelessness and Rough Sleeping Sub Committee Schedule of Constitution and Terms of Reference

Appointments

1. The Representative of City Churches is appointed by the Community and Children's Services Committee, following recommendation by the Archdeacon of London.
 - a. This appointment is reviewed every 3 years
2. Even as an appointee, a City of London Officer does not have voting rights.

Member Scheme

1. The Sub Committee will have the power to co-opt up to three external members outside of the Court of Common Council.
 - a. These individuals will provide specialism and experience relevant to the subject matter; or
 - b. Who are currently working in the field of homelessness, or who have lived expertise and experience of homelessness, or expertise and experience of accessing services related to homelessness.
 - c. Two appointments are two-year terms, and one appointment a three-year term.
2. In the first instance of an external member vacancy, The City of London Police Authority Board has priority to appoint a second Member appointed by and representing the City of London Police Authority Board.
3. The external member appointment process is as follows:
 - a. Offer a vacant external membership to the City of London Police Authority Board. With up to two City of London Police Authority Board representatives on the Sub Committee.
 - b. Advertise the vacant external membership(s) on the City of London Corporation website.
 - c. The Town Clerk to redact personal information for a blind review of applications to the Panel.
 - d. The lead officers to create a shortlist of candidates.
 - e. The Recruiting Panel will consist of the Chairs and Deputy Chairs of CCS and HRS (or their representatives) along with a maximum of two officers appointed by the Executive Director, Community and Children's Services.
 - f. The Panel to approve the shortlist, conduct interviews, and present to CCS Grand Committee recommendations of appointments for final approval.

Annual Plan

Officers will report on:

1. new approaches to working with rough sleepers;
2. financial implications in delivering a service to rough sleepers;
3. the health and wellbeing of rough sleepers, what services are required and how they can be delivered;
4. implications of any enforcement activities;
5. collection of data, including the number of rough sleepers on the City streets, and other relevant evidence of outcomes; and
6. officer liaison with other local authorities and agencies working towards tackling homelessness and rough sleeping.